

Zone 4 Organization 2008-2009

I. Zone 4 organization will consist of the chairpersons of each region, Zone Finals Secretary, and the Zone Chairperson. From these members a treasurer and membership secretary will be selected.

Position descriptions:

- A. Zone 4 Chairperson:
 - Duties as described in IEA rules
 - Oversee Zone Ethics Committee (Per rule 10. B.2.)
 - Maintain membership points
 - Manage Zone Finals
- B. Zone Finals Secretary: manage Zone 4 Championships with Zone Chairperson and Zone Treasurer.
- C. Zone 4 Region Chairpersons:
 - Maintain region contact list, membership list, show schedule, manage region playoffs
- D. Zone 4 Treasurer: maintain zone finances, prepare budget, assist in zone finals;
 - Conduct 'back number' fundraiser(can recruit person for this task)
- E. Zone 4 Membership Secretary:
 - Maintain zone contact list, zone membership list, show schedule

II. Zone 4 Ethics Committee

Zone 4 will also have an ethics committee (ZEC) consisting of 5 coaches from within the zone and one alternate coach, and the zone chairperson as a non-voting chairman except in the case of ties per IEA rules.

III. Zone 4 membership requirements

Zone 4 will require all members of the zone organization to be a coach or an associate member of the IEA. In addition, teams wishing to have their key contacts included in Zone 4 correspondence must be associate members of IEA.

IV. Zone 4 Fundraiser

Zone 4 will conduct a fundraiser to be administered by the zone treasurer. The fundraiser is the sale of back numbers for use during the competition year. The proceeds from this fundraiser will be used to finance Zone Finals and the Regional Playoffs. 25% of the proceeds will go to Zone Finals and the remaining 75% will be divided proportionately among the regions based on their membership as of 12/31.

V. Zone 4 Bylaws

Zone 4 organization will create their own bylaws for the year 2008-09. These bylaws will not supersede any IEA rules.

Mary Beth Cornelius

IEA Zone 4

8/05/08